

# Asset identification documentation sheet

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This sheet is for use in Day 1, Session 4. 'Identifying assets' of the INFFER training workshop.

## Background

This sheet is a suggested recording system which will help with the documentation of information for the first step of the INFFER process: identifying assets that are potentially high priorities for investment.

People often identify assets through group discussion and using a map to spatially represent their location. The sheet on the next page can be used as an aid to record the discussion/justification of why particular assets were chosen. This helps to capture some of the information required for the next steps of the INFFER process and helps keep decision making transparent.

## Instructions

Fill out one sheet per asset. The sheet has a number of sections, as follows:

**Name of asset:** This should be something that stakeholders and the community can associate with the asset.

**Location:** Include a simple description of the location of the asset, include a town name as a reference point and if possible include the catchment/bioregion/landscape in which the asset sits.

**Description of asset:** Include the type of asset (e.g. river reach, wetland, etc), the physical dimensions of the asset (e.g. 300ha, 10km river reach), and the tenure of the asset.

**Current condition of asset:** Describe the current condition of the asset relative to its original condition and if possible indicate what is happening to the asset's condition (e.g. declining, steady, improving).

**Community/social value:** Describe what makes the asset significant to the community (e.g. amenity, philosophical, spiritual, or recreational value).

**Environmental value:** Describe the values the asset generates for the environment (e.g. habitat for threatened species, intact vegetation).

**Economic value:** Describe the economic values the asset has (e.g. consumptive uses such as water resource, or productive uses).

**Threats to asset:** List all of the threats that are known to impact on the current or future condition of the asset.

**Other discussion notes:** This section is to capture any additional information about the asset which may be useful for future reference.

An example of a completed Asset Identification Sheet is provided below.

## INFFER Asset Documentation Sheet - Example

Name of asset		
Tang Tang Swamp		
Location	Description of asset	Current condition of asset
6km west of Dingee in North Central Victoria  In the Bendigo/Myers subcatchment of the Loddon catchment	Shallow freshwater marsh and immediate area in the wildlife reserve 126ha in size  Managed by Parks Victoria	Marginal and declining due to dry times  Last time the swamp was full of water was spring 2001
Community/social values	Environmental values	Economic values
Indigenous cultural value with a number of oven mounds present  Community value this site for recreation and aesthetics	Brolga breeding site  JAMBA and CAMBA waterbirds recorded there  Rare and vulnerable flora species are also present	Tourism  Water quality
Threats to the asset	Other Discussion notes including key information sources	
Salinity  Altered water regime  Nutrients  Invasive plants – spiny rush  Invasive animals	Tang Tang swamp is part of a chain of wetlands extending north along the Bendigo Creek to the Murray River  There used to be grazing licenses available for the swamp until 1998.  There are several bores monitored across the swamp	

## ***INFFER Asset Documentation Sheet***

Name of asset		
Location	Description of asset	Current condition of asset
Community/social values	Environmental values	Economic values
Threats to the asset	Other Discussion notes including key information sources	